



## 2023 CONVENTION ELECTION OF OFFICERS

**President / 1st Vice President / 2nd Vice President / 3rd Vice President Treasurer / Secretary/ Member at Large (1)**

**As per outlined in the NPF Constitution SECTION 27. TERMS OF OFFICE OF DIRECTORS)**

### **SECTION 23. EXECUTIVE ELECTIONS**

1. Elections for membership on the National Pensioners Federation Executive shall be conducted at the Biennial Convention. 2. Only delegates in good standing to the convention shall be eligible to stand for election. "Individual Supporters" are not eligible to stand for election. 3. To be nominated for election, the delegate must be present at the meeting or have signified, in writing to the Secretary, a declaration that he/she will stand for office. 4. Nominations shall take place at the convention. 5. The President shall appoint an "elections committee" of three or more delegates. The elections committee shall be chaired by the Immediate Past President, or, in his/her absence, a delegate selected by the Executive. 6. The elections committee shall ensure that elections to the Executive are conducted by secret ballot. 7. Each Convention delegate shall carry one (1) ballot. 8. Each "individual supporter" shall also carry (1) ballot but will be restricted from voting on financial matters, executive board positions and appointment of an auditor if required. 9. The individual receiving the highest number of votes will be declared elected. 10. The elections committee chairperson will announce the result of each vote.

**SECTION 33. DESCRIPTION OF DIRECTORS POSITIONS** The Executive shall be delegates to the annual convention by virtue of office. The Executive shall carry on the business of the organization between Conventions.

**THE PRESIDENT:** 1. Shall preside at all regular, special meetings and conference calls of the organization, including the meetings of the Executive and meetings of the Advisory Board. 2. Shall be an ex-officio member of all committees of the organization. 3. Shall decide all questions of order in accordance with the rules of order of the organization. In case of a tie vote, the President may cast a vote. 4. Shall make all appointments not otherwise provided for in the Constitution or Bylaws. Such appointments shall be subject to the approval of the Executive. 5. Shall fill vacancies in the Executive by appointment. Such appointments shall be subject to the approval of the executive. 6. Shall perform such other duties as are required by the organization consistent with the office and provisions of the

Constitution, Objectives and Bylaws. 7. The President, on direction from the Executive, may hire a contract staff member or consultant for the purpose of expanding the functions of the organization. 8. The President and Treasurer shall negotiate contracts on behalf of the National Pensioners Federation, such contracts requiring approval of the Executive before coming into force.

9. The President shall appoint an "elections committee" of three or more delegates. The elections committee shall be chaired by the Immediate Past President, or, in his/her absence, a delegate selected by the Executive.

**First Vice President** - 1. Shall assist the President; 2. shall assume the duties of the President in his/her absence; 3. Shall perform such other duties as are required of the office, by the President or Executive, provided those duties are consistent with the Constitution, Objectives and Bylaws of the organization.

**Second Vice President** - 1. Shall assist the President and, in the absence of the First Vice President, 2. Shall undertake the duties and responsibilities of that Executive member's office.

**Third Vice President** - 1. Shall assist the President and the Second Vice President and, in the absence of the 2<sup>nd</sup> VP, 2. Shall undertake the responsibilities and duties of that Executive member's office.

**Treasurer** - 1. The Treasurer shall keep the accounts of the National Pensioners organization including the receipt and disbursement of all monies. 2. shall place all monies in the account of the organization. 3. Shall be responsible for the disbursement of funds for the payment of bills and accounts accrued by the organization. 4. Shall provide monthly statements of all accounts to the President and, upon request, to the Executive. 5. Shall submit to the Biennial Convention a duly audited financial statement outlining the financial operations of the organization.

**Secretary** - 1. The Secretary shall have custody of the corporate seal of the National Pensioners and shall certify all documents requiring the use of the seal. 2. Shall keep a true and correct record of all meetings and attend to the correspondence of the organization. 3. Shall assist the President when requested. 4. Shall make available to the Executive the minutes of all meetings and shall, on request of the Executive, make available all records he/she holds on behalf of the organization.

**Member At Large** - 1. Shall perform duties assigned by the President and/or Executive consistent with the Constitution, Objectives and Bylaws of the National Pensioners.