

NPF Newsletter Editor - Terms of Reference

Purposes of the NPF Newsletter

1. Promote and represent NPF and its membership.
2. Provide a forum for the expression of a variety of information and opinions about matters of concern to NPF and its members.
3. Publishing the activities and/or policies of the NPF.
4. Share information about senior-related issues.
5. Inform readers of the activities, achievements and news of the NPF and its membership.

Terms of Reference

1. The Editor shall:
 - a. Solicit (internally and externally) and publish articles which reflect the priorities and policies of NPF.
 - b. Publish articles/information reflecting activities of NPF members.
 - c. Choose and edit materials in the interests of fairness, brevity, clarity, legality and good taste.
 - d. Publicize upcoming NPF events.
 - e. Liaise with the publisher of the Newsletter re content, layout and printing deadlines.

Note: The following statement should be included in each issue:

“Unless otherwise noted, opinions, viewpoints, and accuracy of facts submitted to the Newsletter is the responsibility of the writer and not necessarily the opinion of the NPF, the Editor, the NPF Executive, or members of NPF.”